

**FRUITPORT CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES OF FEBRUARY 24, 2014**

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A work session of the Fruitport Charter Township Board began at 6:15 p.m. on Monday, February 24, 2014, in the township board room.

Members Present: Brian Werschem, Supervisor; Carol Hulka, Clerk; Rose Dillon, Treasurer; Trustees Dave Markgraf and Marjorie Nash. Members Absent: Trustees Chuck Whitlow and Ron Becklin--excused

At 7:00 p.m., Supervisor Werschem opened the regular meeting with the Pledge of Allegiance and a prayer.

Also Present: 0-township residents; 0 -employees; Public Service Director, Doctor; DPW Director, Farrar; and township attorney, Bultje

The February 10, 2014 meeting minutes—regular meeting—were approved as presented.

The motion by Marjorie Nash seconded by Dave Markgraf, was **CARRIED UNANIMOUSLY**, to amend the meeting agenda for February 24, 2014, by amending Agenda Item 12 as follows:

12-A Approve Bonding Financial Advisor for Muskegon Water Connection

12-B Approve Bond Council for Muskegon Water Connection

PUBLIC COMMENTS—none received

CORRESPONDENCE / REPORTS Received

1) West Michigan Regional Water Authority—minutes of 01-23-14

2) Legislative updates from Michigan Township Association

3) E-mail from Prein & Newhof regarding the schedule for the Pontaluna sewer

4) Township 2014 clean-up days are Friday, May 2 and Saturday May 3

OLD BUSINESS-

14-022 Town Hall Project Update

The Supervisor up-dated the Board on how the project is coming. To date, financials were also provided.

14-023 2014-2015 Budget Update

As discussed at the board meeting, a few minor adjustments will be done to the proposed 2014-2015 budget. The budget public hearing is scheduled for the next board meeting on March 10th.

NEW BUSINESS

14-024 Construction Board of Appeals and Fee Schedule

(I) Supervisor Werschem's appointments to the Construction Board of Appeals (2 year term) are-

Andy Stroup – Engineer
George Manning – Developer
Travis Nadeau – Electrician
Kyle Osterhart – Architect / City Planner
Geoff Newmeyer – Plumber

The motion by Dave Markgraf, seconded by Rose Dillon, was **CARRIED UNANIMOUSLY**, to concur with the Supervisor's appointments to the Construction Board of Appeals (CBA) as follows: Andy Stroup, George Manning, Travis Nadeau, Kyle Osterhart, and Geoff Newmeyer.

(II.) Supervisor Werschem recommended the following fees for Construction Board of Appeals (CBA):

Rose Dillon moved, Dave Markgraf seconded, **MOTION CARRIED**, to authorize a fee of \$350 to convene the CBA plus actual costs of any notifications, postings, legal opinions or any other costs associated with the CBA appeal, as recommended by the Supervisor.

Ayes: Dillon, Markgraf, Hulka, Nash, Werschem Nays: None

14-025 Muskegon Water Contract-A Bid Award - Pumps

Three bids were received for pumps needed for the high service pump station project in order to connect to the City of Muskegon.

Dave Markgraf moved, Marjorie Nash seconded, **MOTION CARRIED**, to adopt the Resolution awarding the bid for the Regional Water High Service Pumps to the low bidder, Kennedy Industries, Inc. of New Hudson, MI in the amount of \$499,510.00 contingent on approval from the City of Norton Shores and the West Michigan Regional Water Authority. The bid award was recommended by the engineering firm of URS Corporation, Southfield, MI. and the DPW Committee.

Ayes: Markgraf, Nash, Hulka, Dillon, Werschem Nays: None

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14-026 Muskegon Water Contract-B Bid Award - Main Piping Connection

Bids were received for the Regional Water System Transmission Main Contract B, BP-14-01 in order to connect to the City of Muskegon.

Dave Markgraf moved, Carol Hulka seconded, **MOTION CARRIED**, to adopt the Resolution awarding the bid for the Regional Water System Transmission Main Contract B, BP-14-01 to the low bidder, Jackson Merkey Contractor of Muskegon, in the amount of \$5,764,376.10 contingent on approval from the City of Norton Shores and the West Michigan Regional Water Authority. The bid was recommended by the engineering firm of URS Corporation, Grand Rapids, MI and the DPW Committee.

Ayes: Markgraf, Hulka, Dillon, Nash, Werschem Nays: None

14-027 Bonding Financial Advisor and Bond Council for Muskegon Water Connection

In order to sell bonds to finance the improvements necessary to connect to the City of Muskegon, a financial advisor and a bond council are needed.

I. The motion by Rose Dillon, seconded by Carol Hulka, was **CARRIED UNANIMOUSLY**, to approve Bendzinski & Co., municipal financial advisors, as the financial advisor for the West Michigan Regional Water Authority, as recommended by the township staff and the Public Works Board.

II. The motion by Rose Dillon, seconded by Marjorie Nash, was **CARRIED UNANIMOUSLY**, to approve Miller Canfield as the bond council for the West Michigan Regional Water authority, as recommended by the township staff and the Public Works Board.

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14-028 Re-appointment of Board of Review Members

Supervisor Werschem's recommendation of appointments to the Board of Review (2 year term) are as follows:

Dave Jacobs
Jim Fett
George Manning
E. David Farhat (alternate)

The motion by Dave Markgraf, seconded by Marjorie Nash, was **CARRIED UNANIMOUSLY**, to concur with the Supervisor on re-appointing Dave Jacobs, Jim Fett, George Manning, and E. David Farhat (alternate) for a two year term on Board of Review.

*These re-appointments were unnecessary and will be considered again in 2015.

14-029 2013-2014 Budget Adjustments

Dave Markgraf moved, Rose Dillon seconded, **MOTION CARRIED**, to approve the 2013-2014 budget adjustments as presented.

Ayes: Markgraf, Dillon, Nash, Hulka, Werschem Nays: None

14-030 Cemetery / Building and Grounds Capital Purchase

Marjorie Nash moved, Dave Markgraf seconded, **MOTION CARRIED**, to purchase a No. 3650 Bobcat with two attachments—a sweeper and a snow blower--for cemetery, bike paths, and building and grounds use. The purchase cost is \$28,111.00.

Ayes: Nash, Markgraf, Hulka, Dillon, Werschem Nays: None

14-031 Payment of Bills

Carol Hulka moved Dave Markgraf seconded, **MOTION CARRIED**, to approve bills for payment in the following amounts: General Fund and Parks: \$108,946.56; Public Safety: \$28,278.74; Water: \$57,040.79; Sewer \$15,342.93 Total: \$209,609.02

Ayes: Markgraf, Hulka, Dillon, Nash, Werschem Nays: None

ADDITIONAL REPORTS -- None

PUBLIC COMMENTS -- None

The meeting was adjourned at 7:25 p.m.

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CAROL HULKA, CLERK BRIAN WERSCHEM, SUPERVISOR

